



BIRBHUM PHARMACY SCHOOL

Campus :- Bandhersole, P.O.-Hetampur
P.S.-Sadaipur, Dist.-Birbhum, PIN-731124, W.B.

Approved by P.C.I & A.I.C.T.E and Affiliated to
Maulana Abul Kalam Azad University of Technology
(Formerly W.B.U.T.) & W.B.S.C.T&V.E.&S.D.)

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Ref. No. : BPS/06/148

Date : 23/06/24

OFFICE MEMORANDUM

From: Office of the Principal / Director.

To: All Faculty Members assigned as Mentors.

Subject: "Mandatory Counselling on MAKAUT End Semester Examination Reforms (2025-2026 onwards) and Subject Progress Guidance."

In accordance with the resolution and decisions taken by the Principal and Head of the Institution in the Academic Meeting held on 23 June 2026, all faculty members assigned as Mentors are hereby directed to undertake the following with immediate effect:

1. **Counselling on New Examination Reforms:** Counsel your assigned mentee students in detail about the new examination reforms introduced by the Maulana Abul Kalam Azad University of Technology (MAKAUT) for End Semester Theory, Practical, and Sessional examinations effective from the Academic Year 2025-2026 onwards. Students must be made fully aware of the revised structure, evaluation pattern, and any regulatory changes that will impact their end-semester assessments.
2. **Guidance on Subject Progress:** During these counselling sessions, mentors must also review and guide the mentees regarding their academic progress in individual subjects. Identify areas of weakness, suggest improvement strategies, and ensure students are on track for the upcoming semester-end examinations.

All Mentors are required to complete the initial round of counselling at the earliest and maintain a brief record of the interactions. This shall be monitored by the respective Head of the Department.

Your proactive cooperation is essential for a smooth transition to the new examination framework.

Sd/-

Prof. Dr. S.N. Giri

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Director

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